



COUNTY OF SANTA BARBARA

## Planning and Development

www.sbcountyplanning.org

# AGRICULTURAL PRESERVE NONRENEWAL PROCESS

*Directions for completing notice of nonrenewal of Williamson Act or Farmland Security Zone contracts with the Santa Barbara County Clerk-Recorder's Office:*

1. Complete all portions of the following document, including the information listed below in order of appearance within the document:
  - Agricultural Preserve Number
  - Original date and Recorder's Instrument Number for the Agricultural Preserve Contract. Contact the Clerk-Recorder's Office at (805) 568-2253 to obtain these items if unknown.
  - Assessor's Parcel Number(s)
  - Landowner Name(s)
  - Nonrenewal Date (i.e. the date of notice recordation)
  - Original Contract Effective Date (January 1, \_\_\_\_). Contact the Clerk-Recorder's Office at (805) 568-2253 to obtain this item if unknown.
  - Termination Effective Date (December 31, \_\_\_\_). **Example:** if the notice of nonrenewal is recorded in 2017, the termination date is December 31, 2026; if the notice of nonrenewal is recorded in 2018, the termination date is December 31, 2027. Add nine years to the year of recordation. See Uniform Rule 6-1.1 for further explanation.
2. Obtain a legal description and attach it to the document as "**EXHIBIT A**". Copies of legal descriptions can be obtained from the County Clerk-Recorder's Office for a fee.
3. An acknowledgment is required. Obtain a notarized signature on the document. The notary officer will attach a completed acknowledgment page to the document.
4. Record the document and aforementioned attachments with the Clerk-Recorder's Office at one of the following locations or by mail:
  - County Clerk-Recorder's Office, Hall of Records; (805) 568-2250  
1100 Anacapa Street  
Santa Barbara, CA 93101
  - County Clerk-Recorder's Office, Government Center; (805) 346-8370  
511 E. Lakeside Parkway, Suite 115  
Santa Maria, CA 93455
  - Mailed in transactions sent by regular mail may be sent to:  
Santa Barbara Clerk-Recorder  
P.O. Box 159  
Santa Barbara, CA 93102-0159
  - Mailed in transactions sent by express or courier service mail may be sent to:  
Santa Barbara Clerk-Recorder, Hall of Records  
1100 Anacapa St.  
Santa Barbara, CA 93101

*Note that there is a fee charged for recordation of documents. Please call the Clerk-Recorder's Office for fee information.*

RECORDING REQUESTED BY:

WHEN RECORDED MAIL TO:

(FOR RECORDER'S USE)

NOTICE OF NONRENEWAL

The Contract designated described real property (**EXHIBIT A**) as **Agricultural Preserve Number** \_\_\_\_\_ and restricted the uses permitted on the below-described real property. The Contract is a matter of public record, recorded in the County of Santa Barbara on \_\_\_\_\_, as **Instrument No.** \_\_\_\_\_.

**Assessor's Parcel Number(s):**

\_\_\_\_\_  
\_\_\_\_\_

**Landowner Name(s):**

\_\_\_\_\_  
\_\_\_\_\_

**Nonrenewal Date:** \_\_\_\_\_

Pursuant to a request by the Landowner, the above agricultural preserve shall not be renewed as of the next automatic renewal date, nor considered renewed as provided in Section 51244 and 51244.5 of the Government Code, and the Land Conservation Agreement by and between Landowner and the County of Santa Barbara, entered into on January 1, \_\_\_\_\_, shall be terminated effective December 31, \_\_\_\_\_.

DATE: \_\_\_\_\_

OWNER(S):           Signature \_\_\_\_\_

                          Print name \_\_\_\_\_

                          Signature \_\_\_\_\_

                          Print name \_\_\_\_\_

**EXHIBIT A**

**Legal Description**